

Declaration of Candidacy Checklist for Urban Education

The following information can be found on your uAchieve Degree Audit (found in the my.uic.edu student portal).

A. Course Requirements (60 Semester Hours)

Check off the requirements you have completed.

- | | | | |
|---|-----------------------------------|---|-----------------------------------|
| <input type="checkbox"/> ENGL 160 | <input type="checkbox"/> ENGL 161 | <input type="checkbox"/> MATH 140 | <input type="checkbox"/> MATH 141 |
| <input type="checkbox"/> NATS 105 | <input type="checkbox"/> NATS 106 | <input type="checkbox"/> ENGL LIT | |
| <input type="checkbox"/> POLS 101 | <input type="checkbox"/> GEOG 161 | <input type="checkbox"/> HIST 103 or HIST 104 | |
| <input type="checkbox"/> ED 100 | <input type="checkbox"/> ED 205 | <input type="checkbox"/> ED 307 | <input type="checkbox"/> EPSY 255 |
| <input type="checkbox"/> Area of Specialization (12 Semester Hours) | | | |

B. GPA Requirements (Minimum 2.5/4.0)

Check off the Cumulative Grade Point Average (GPA) Requirements you have completed.

Cumulative GPA

- Earned at least 2.5/4.0 Cumulative GPA for ALL courses completed

Content Area GPAs

- Earned at least 2.5/4.0 Cumulative GPA for **English/Language Arts** (ENGL 160 & ENGL 161)
- Earned at least 2.5/4.0 Cumulative GPA for **Mathematics** (MATH 140 & MATH 141)
- Earned at least 2.5/4.0 Cumulative GPA for **Sciences** (NATS 105 & NATS 106)
- Earned at least 2.5/4.0 Cumulative GPA for **Social Sciences** (POLS 101 & HIST 103 or HIST 104)

C. Service-Learning Hours Requirement (50 Hours Total)

Service-Learning Hours are completed by working with a diverse population, paid or volunteer, in Grades 1–6 in an educational setting.

- 50 Service-Learning Hours Completed

D. Candidacy Info Session Requirement

All Urban Education students MUST attend a Candidacy Information Session held by the UIC Council on Teacher Education before April 1. The candidacy information session presents information that is related to the process, the requirements, and is a chance to ask questions to CTE. Attendance is documented and included as a requirement in the Declaration of Candidacy process.

- Candidacy Info Session Attended on _____ / _____ / _____

E. Declaration of Candidacy Requirement

The deadline to submit a declaration of Candidacy is April 1, but students are encouraged to submit earlier than April 1 through the CTE website cte.uic.edu. The Declaration of Candidacy submission process is exclusively held within CTE. Find more information on the Declaration of Candidacy process on the CTE Website cte.uic.edu.

- Declaration of Candidacy Submitted on _____ / _____ / _____

Q: Can I submit a Declaration of Candidacy if I do not meet the minimum requirements?

A: All students who do not meet requirements at the time of submission MUST include a written petition to support their Declaration of Candidacy. All completed Declaration of Candidacy submissions are reviewed for both full candidacy and conditional candidacy. Full Admit to candidacy means that ALL requirements have been met. Conditional Admit to candidacy means that ALL requirements have NOT yet been met.

Q: What should be included if I need to submit a written petition to support my Declaration of Candidacy?

A: Written petitions must be submitted by the April 1st deadline AND address the pending requirement(s) to include: Name, UIN, Explanation Pending Requirement, Plan to complete pending requirement(s) by the start of the 3rd Semester of Candidacy, Documentation to support the pending requirement plan.

Q: When will I find out the decision of my submitted Declaration of Candidacy?

A: Students will be emailed from CTE regarding the decision AFTER final spring grades are received. All decisions are emailed ONLY to the student's UIC email address.